

Focus Enterprise Time & Attendance

REPORT DESIGNER

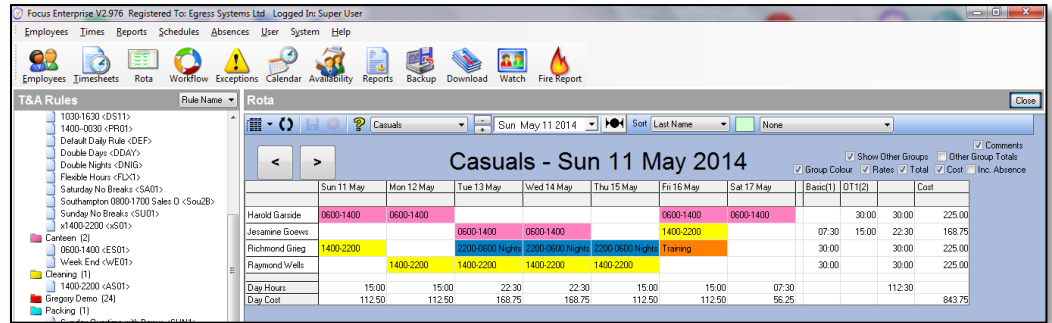
The Focus Enterprise report designer utilises VB Script and SQL commands to empower a competent IT department to build the reports required by your business when you need them. Alternatively, our development partners can quickly produce bespoke reports to your design and requirements at a fraction of the cost of traditional bespoke development.

ROTA DAY PLANNER

Selecting a day in the Rota enables you to navigate to the Rota Day Planner. This is a superb additional feature exclusive to Focus Enterprise enabling you to clearly record the quantities of staff required in each area of the business on a specific shift and plan cover accordingly.

SCHEDULE REPORTS

Schedule reports to be sent via email to designated recipients or sent direct to printer. Schedule the days, times and report data selections required.



Focus Enterprise Time & Attendance system is an enhanced Time & Attendance solution for medium to large organisations requiring more than a basic time and attendance solution.

Building upon the core features of Focus Pro, Focus Enterprise enables users to effectively mine the large pool of data built up from employee clocking data and scheduled work plans. This ensures it's an invaluable tool for controlling budgets, planning resources and minimise the effects of absence and lateness.

Focus Enterprise includes all of the features of Focus Pro plus:

- Report Designer for bespoke report building
- Suite of Cost Centre enhancements
- Rota Day Planner
- Capture up to 20 Rates
- Scheduled Reports generation (e-mail / printer)
- Integration with Cascade HR & Cascade Payroll
- Additional reports

Focus Enterprise incorporates Cost Centre Analysis for planning and capturing time worked by your employees across different areas of the business.

This provides flexibility to analyse data as you choose: maybe by site, job role or project alongside traditional team or department groupings.

Cost Centre information is integrated throughout

Focus:

- View cost centre breakdown on the timesheet
- Apply cost centres to shifts in the Rota
- Produce reports with cost centre analysis :
 - Payroll Detail & Summary
 - Employee Hours
 - Cost Variance

106 Craig Abbott (Schedule: 3 Shifts, Weekly Rule: Default)									
Date	In	Out	In	Out	Basic	OT1	UABS	Night	Shift
Sun 11 Aug					x01.00	x01.00	x01.00	x01.00	
Mon 12 Aug		21.54	06.02		7.50		7.50	1.00	NS01
Tue 13 Aug									ES01
Wed 14 Aug		21.52	07.01		7.50	1.00			NS01
Thu 15 Aug		21.58	06.04		7.50			1.00	NS01
Fri 16 Aug		21.52	06.01		7.50			1.00	NS01
Sat 17 Aug									
Weekly Hours	31.00				30.00	1.00	7.50	4.00	
Weekly Rules Applied	31.00				30.00	1.00	7.50	4.00	
Weekly Gross Totals	31.00				30.00	1.00	7.50	4.00	
					Cost Centre	Basic	OT1	UABS	Night
					Packing	22.30	01.00		03.00
					No Cost Centre			07.30	
					Back 2	07.30			01.00